

**Town of Elba
Regular Meeting
March 12, 2026**

Supervisor Coughlin called the meeting to order at 7:00 p.m.; followed by the Pledge to the Flag.

Those in attendance included:

Supervisor Coughlin
Councilman Augello
Councilman Chamberlain
Councilman Norton

Others Present:

Town Clerk Werth
Superintendent of Highways Yungfleisch
Barry Flansburg, Assessor

Absent:

Councilwoman Marshall

Minutes of February 12, 2026 Town Board Meeting

MOTION Councilman Augello, second by Councilman Norton to approve the minutes as written.

Ayes: Augello, Chamberlain, Coughlin, Norton

MOTION CARRIED by unanimous vote (4-0)

RESOLUTION NO. 6-2025:

Councilman Norton offered the following:

APPOINT SECRETARY TO TOWN SUPERVISOR

RESOLVED, that Donna Hynes be appointed as the Secretary to Town Supervisor at a rate of \$25.00 an hour effective February 1, 2026, term ending December 31, 2026, .

Second by: Councilman Augello

Ayes: Augello, Chamberlain, Coughlin, Norton

APPROVED by unanimous vote (4-0)

RESOLUTION NO. 7-2026

Councilman Chamberlain offered the following:

QUOTE FROM MILLENNIUM COMPUTERS FOR WORKSTATION AND SERVER UPDATES

WHEREAS, a quote from Millennium Computers in the amount of \$2,364.00 has been submitted and accepted by the Town Board for a Windows 11 update to the Clerk and Assessor Laptops, replace the DEC/BAS Laptop and update the network equipment.

Second by: Councilman Norton

Ayes: Augello, Coughlin, Chamberlain, Norton

APPROVED by unanimous vote (4-0)

RESOLUTION NO. 8-2026

Supervisor Coughlin offered the following:

**ACKNOWLEDGING COMPLETION OF INTERNAL AUDIT
FOR JUSTICE E. DOUGLAS KING AND JUSTICE ANTHONY ZAMBITO**

WHEREAS, on February 19, 2026 the Town Board of the Town of Elba conducted an internal audit of the records, accounts and finances for the Justice E. Douglas King and Justice Anthony Zambito and

WHEREAS, the Town Board of the Town of Elba reviewed the records, accounts and finances of the above offices in accordance with the requirements and checklists provided by the office of the New York State Comptroller, and

WHEREAS, the Town Board of the Town of Elba found no irregularities, discrepancies or identified any issues of concern in the records, accounts and finances of the Justice E. Douglas King and Justice Anthony Zambito.

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Elba, New York, that is acknowledges the annual internal audit was conducted as required and,

BE IT FURTHER RESOLVED the Town Board of the Town of Elba, New York, is satisfied with the level of accountability and controls in place with regards to the records, accounts and finances for Justice E. Douglass King and Justice Anthony Zambito.

Second by: Councilman Norton

Ayes: Augello, Coughlin, Chamberlain, Norton

APPROVED by unanimous vote (4-0)

RESOLUTION NO. 9-2026

Councilman Chamberlain offered the following:

**PROPOSED EASEMENT GRANT TO
NIAGARA MOHAWK POWER CORPORATION**

The Town Board of the Town of Elba (hereafter the “Town Board”) met at a regular board meeting at the Elba Town Hall located at 7133 Oak Orchard Rd., Elba, NY 14058 in the Town of Elba, NY on March 12, 2026 commencing at 7:00 p.m. and the following members were:

WHEREAS, all Town Board Members having received due notice of said meeting; and

WHEREAS, pursuant to the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place of the meeting was given, if required by law; and

WHEREAS, the Town has been presented with a proposed easement from Niagara Mohawk Power Corporation (hereafter “Niagara Mohawk”) which, among other things, would grant Niagara Mohawk the right to construct and maintain a pole line for the transmission of electricity, intelligence, and communication services; and

WHEREAS, the Town Board, after due deliberation, desires to execute said easement in favor of Niagara Mohawk;

RESOLVED, that the proposed easement in favor of Niagara Mohawk would be in the best interests of the residents of the Town and would help to promote the health, wellbeing, and safety of the residents of the Town; and be it further

RESOLVED, that the Town Board hereby approves of the proposed easement in favor of Niagara Mohawk; and be it further

RESOLVED, that the Town Board hereby authorizes and directs the Town Supervisor to execute said easement in favor of Niagara Mohawk; and be it further

RESOLVED, that the Town Board directs the Town Clerk to transmit the executed easement to

Niagara Mohawk.

Second by: Councilman Chamberlain

Ayes: Augello, Coughlin, Chamberlain, Norton

APPROVED by unanimous vote (4-0)

ABSTRACT 3-2026

MOTION, Councilman Chamberlain second by Supervisor Coughlin approve the following:

General Fund	47-68	\$11,045.20
Highway	14-25	\$67,561.33
	Total	\$78,606.53

Ayes: Augello, Chamberlain, Coughlin, Norton

MOTION CARRIED by unanimous vote (4-0)

COMMITTEE REPORTS

Building and Grounds

No report.

Zoning Board

No meeting.

Planning Board

Councilman Norton was unable to attend the meeting.

GAM

No report.

Cemetery

No report.

DEPARTMENT REPORTS

Highway

Mr. Yungfleisch shared that they are filling the barn with salt and getting ready for summer.

Assessor

Mr. Flansburg’s was in attendance and gave a brief overview of valuations and change notices will be sent out by the end of March.

ZEO/CEO

Mr. Morris’ monthly report was emailed and is also available in the Town Clerk’s office.

Town Clerk

Town Clerk Werth reported that she took in \$445.00 and remitted \$415.00 to the Supervisor for local share, \$30.00 to NYS Ag. & Markets for spay/neuter program.

Tax collection continues to go well. I will collect through the end of March and then turn over to the County.

We are happy to be a Community Art Patron with Elba Central School to display a piece of artwork created by one of the students in the entryway. The piece is on loan until the next art show and then they will swap it out with a new piece.

Supervisor

Supervisor Coughlin shared the following:

- Mike Morris handed in his hours for Hecate.
 - Councilman Augello made a **MOTION** to authorize Mr. Morris invoice number 2034 in the amount of \$1,175.00 through the solar escrow account.

Second by: Supervisor Coughlin

Ayes: Augello, Chamberlain, Coughlin, Norton

MOTION CARRIED by unanimous vote (4-0)

- The wire transfer was completed today for WD1.

ADJOURNMENT

MOTION was offered from Councilman Chamberlain second by Supervisor Coughlin to adjourn the meeting at 7:27 p.m.

Ayes: Augello, Chamberlain, Coughlin, Norton

MOTION CARRIED by unanimous vote (4-0)

Respectfully Submitted,

Trisha Werth
Town Clerk